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The Medical Transcription Career Handbook - Keith A. Drake - 1999-12-01

Helping users land that first job and build a successful career in medical transcription, this essential handbook offers practical guidelines and tips in job search strategies, career development, opportunities for advancement, and much more. Presents effective job hunting skills, with in-depth chapters on the job search process and preparing your resume. Shares inside tricks-of-the-trade, and provides a full chapter on home-based transcription that includes discussions on developing independent business skills (such as sales), marketing, tax and records. Explores internet skills for medical transcriptionists, job hunting, and medical researching on the web. Enriches material with numerous case studies and includes many web-site addresses for further exploration.

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Medical Transcription: The Complete Guide to Medical Transcription Fundamentals - Martha Bahr - 2015-09-21

Most people are now considering options for careers in the medical field whether they are fresh out of high school and want to pursue a career in healthcare or they are already well established individuals needing a change of focus in their careers. Despite a career in healthcare services being challenging, the returns for acquiring a job in this type of profession can be very rewarding in terms of professional and personal satisfaction. This is why many individuals are beckoned to join the healthcare field. In this ebook, you'll find helpful tips on becoming a medical transcriptionist, what you need to know about medical transcription fundamentals, medical transcription kit, medical transcription techniques and procedures, medical transcription and terminology and much more. GRAB A COPY TODAY!

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Delmar's Medical Transcription Handbook - Rachele S. Blake - 1998
Students and practicing medical transcriptionists alike will appreciate this unique worktext and reference manual. Offering guidelines for style, grammar, specific transcription mechanics and techniques, the handbook is an essential tool in any transcriptionist's library. Covers editing, spelling and formatting medical records. A new workbook provides exercises and activities.(Medical Assisting, Medical Transcription, medical records)ALSO AVAILABLE -INSTRUCTOR SUPPLEMENTS CALL CUSTOMER SUPPORT TO ORDERInstructor's Manual ISBN: 0-8273-8324-XStudent Workbook ISBN: 0-8273-8323-1

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Transcription: The Guide On Starting Work At Home Transcription Career - Linda Warden - 2017-03-18

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Train at Home to Work at Home - Michelle McGarry - 2003-07-01

Begin a Work-at-Home Career with the Training and Education You Need! Train at Home to Work at Home This unique guide provides comprehensive resources on more than 200 distance-learning programs that can teach you 27 of the most popular and profitable work-at-home careers. Distance-learning programs have exploded in the last few years--courses are now available online, via e-mail, via teleclass, through the mail, on audiotape, on videotape, and even on CD-ROM. You can learn: graphic design at UCLA professional writing at Washington State University life coaching at CoachU Web site design at Penn State financial planning at University of Alabama interior design at the Art Institute International medical transcription at the Health Professions Institute and many more. Plus, extensive resource lists (organizations, books, and Web sites) complete each section. Full contact information, tuition rates, and course descriptions make comparisons and contrasts a breeze.

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detailed information for all major occupations including:. Occupational (organizations, books, and Web sites) complete each section. Full contact information, tuition rates, and course descriptions make comparisons and contrasts a breeze.

Health Care Job Explosion! - Dennis V. Damp - 2006

Health Care Job Explosion offers a distinct advantage over other books of this type. It is two books in one - a comprehensive Career Guide plus a dynamic Job Finder. First, it presents comprehensive health care occupational descriptions and then provides resources to locate job announcements, job hotlines, job fairs, placement services, directories, associations, and job related books. This dual format permits comparisons between specialties and offers insight into qualifications, cross training potential, and pay. You can easily locate occupations with similar skills and required training. Opportunities abound for all levels of education from a high school diploma to Doctorate Degrees. Each occupational description lists required education and/or on-the-job training. This book presents detailed information for all major occupations including:. Occupational descriptions. Required training and education . Advancement opportunities . Related occupations . Qualifications . Required certifications / licenses . Job outlook. Earnings (average salary). interviews with health care workers Visit this book's companion web site at <http://healthcarejobs.org> for book updates and additional information.

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descriptions. Required training and education . Advancement opportunities . Related occupations . Qualifications . Required certifications / licenses . Job outlook. Earnings (average salary). interviews with health care workers Visit this book's companion web site at <http://healthcarejobs.org> for book updates and additional information.

Medical Transcription (Speedy Study Guide) - Speedy Publishing - 2014-12-07

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Occupational outlook handbook, 2010-11 (Paperback) - -

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The AAMT Book of Style for Medical Transcription - Claudia J. Tessier - 1995-01-01

A Handbook of Jobs and Careers - Jayanti Ghose -

The purpose of this book is to introduce you to the wide open world of opportunities after for students who are still at school and for young adults who are in colleges or in training for further education and professional skills.

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You're Certifiable - Lee Naftali - 2011-01-11

700 PATHS TO A JOB YOU LOVE Are you established in a career but feeling the need for a change? Interested in starting your own business and looking for an alternative to the more traditional enterprises? Graduating from college (or high school) and wondering what to do now? If you are searching for an offbeat, soul-satisfying profession that offers more than just a paycheck, enrolling in a certification program could be the perfect first step to finding the job that is made for you. You're Certifiable is packed with more than 700 ideas for alternative careers as well as all the information that you need to embark on your chosen field, such as: * Holistic health: from acupressure to hypnotherapy * Crafts: From violin making to glassblowing * Art and design: from museum studies to Feng Shui * Working with animals: from horse training to pet grooming * Outdoor pursuits: from diving to hot-air balloon piloting * Food and drink: from beer brewing to cake decorating The first-ever comprehensive directory of certification programs throughout the country, You're Certifiable provides the essentials on how to get certified in the career of your choice, how long it will take, how much it costs, and what to expect once you start working. Lee and Joel Naftali have gathered all the tools you need to find your perfect niche in the professional world.

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Best Home Businesses for People 50+ - Paul Edwards - 2004-10-07

from acupressure to hypnotherapy * Crafts: From violin making to glassblowing * Art and design: from museum studies to Feng Shui * Working with animals: from horse training to pet grooming * Outdoor pursuits: from diving to hot-air balloon piloting * Food and drink: from beer brewing to cake decorating The first-ever comprehensive directory of certification programs throughout the country, You're Certifiable provides the essentials on how to get certified in the career of your choice, how long it will take, how much it costs, and what to expect once you start working. Lee and Joel Naftali have gathered all the tools you need to find your perfect niche in the professional world.

Best Home Businesses for People 50+ - Paul Edwards - 2004-10-07

For the fastest-growing segment of our population, here is a comprehensive guide to starting and running a home-based business in midlife and retirement. A baby boomer turns fifty every seven seconds, creating what will soon be the largest and most influential senior generation in history. These dynamic seniors have both a desire and a need to continue their working lives past the age when their parents retired. Boomers have been the primary buyers of more than one million self-employment guides by Paul and Sarah Edwards-and they now have the perfect handbook to take them into the second half of life. The Best Home Businesses for People 50+ features seventy comprehensive profiles that show how to select, start, run, and build a home-based business suited to the needs, talents, and ideals of the over-fifty generation. Each business listing-for careers ranging in diversity from Makeup Artist to Tax Preparer to Information Broker-addresses the concerns of boomers and seniors, including: - Businesses that people 50+ can continue working in for 10-15 years. - Businesses that supplement your retirement income. - Businesses adaptable to a wide variety of locations. - Businesses with flexible hours to allow for family, travel, and other priorities. - Businesses suited to a broad range of health and wellness needs. Profiles of successful business owners and a treasury of online and easy-to-access resources round out The Best Home Businesses for People 50+ to create an indispensable resource for this new generation of career-oriented seniors.

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Handbook of Career Development - Gideon Arulmani - 2014-02-08

This book is focused on work, occupation and career development: themes that are fundamental to a wide range of human activities and relevant across all cultures. Yet theorizing and model building about this most ubiquitous of human activities from international perspectives have not been vigorous. An examination of the literature pertaining to career development, counseling and guidance that has developed over the last fifty years reveals theorizing and model building have been largely dominated by Western epistemologies, some of the largest workforces in the world are in the developing world. Career guidance is rapidly emerging as a strongly felt need in these contexts. If more relevant models are to be developed, frameworks from other cultures and economies must be recognized as

Occupational Outlook Handbook, 2009 - U.S. Department of Labor - development. This does not mean that existing ideas are to be discarded. Instead, an integrative approach that blends universal principles with particular needs could offer a framework for theorizing, research and practice that has wider relevance. The central objective of this handbook is to draw the wisdom and experiences of different cultures together to consider both universal and specific principles for career guidance and counseling that are socially and economically relevant to contemporary challenges and issues. This book is focused on extending existing concepts to broader contexts as well as introducing new concepts relevant to the discipline of career guidance and counseling.

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Occupational Outlook Handbook - Us Dept of Labor - 2008-02-06

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The "People Power" Education Superbook: Book 31. Vocational - Trades - Career Guide 2 (Community Colleges, Vocational - Technical Schools, Career Colleges) - Tony Kelbrat - 2014-04-07

This book has basic contact information for schools and colleges within the trades and technical skills. I've looked around. A book like this doesn't exist anywhere right now, a book that tries to list most of the community colleges and trades-vocational schools in the United States. I deal with specific profession schools in the next book. A lot of colleges offer career programs that don't lead to a degree but rather a certificate for the vocational field. Local community colleges often offer many programs in the practical skill occupations. Professional and trade organizations present free or low-cost webinars in addition to their traditional courses available for a fee.

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Occupational Outlook Handbook 2002-03 - U. S. Department of Labor, Bureau of Labor Statistics Staff - 2002-04

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The Complete Career Handbook - Dan J. McLaughlin - 1992

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Choices, A Novel About Choosing A Life - Forrest Landry - 2005-10
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Alzheimer's Activities - B. J. FitzRay - 2001

Most patients with Alzheimer's disease (AD) benefit from participation in activities, but identifying and planning appropriate activities is often a challenge, especially for family caregivers. This book is packed with creative ideas for everyday and special-occasion activities, caregivers' anecdotes, helpful tips, interesting facts, and encouragement.

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Rethinking Information Work: A Career Guide for Librarians and Other Information Professionals, 2nd Edition - G. Kim Dority - 2016-02-22

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The Ultimate Guide To Choosing a Medical Specialty - Brian Freeman - 2004-01-09

The first medical specialty selection guide written by residents for students! Provides an inside look at the issues surrounding medical specialty

such as salary information, employment data, and match statistics. Focuses on all the major specialties and features firsthand portrayals of each by current residents. Also includes a guide to personality characteristics that are predominate with practitioners of each specialty. "A terrific mixture of objective information as well as factual data make this book an easy, informative, and interesting read." --Review from a 4th year Medical Student

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Occupational Outlook Handbook, 1994-1995 - DIANE Publishing Company - 1994-05

A nationally recognized, best-selling reference work. An easy-to-use, comprehensive "encyclopedia" of today's occupations & tomorrow's hiring trends. Describes in detail some 250 occupations -- covering about 104 million jobs, or 85% of all jobs in the U.S. Each description discusses the nature of the work; working conditions; employment; training, other qualifications, & advancement; job outlook; earnings; related occupations; & sources of additional information. Revised every 2 years.

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Quality Medical Editing for the Healthcare Documentation Specialist

- Patricia Ireland - 2015-03-09

Ideal for classroom use, individual study, or professional training, QUALITY MEDICAL EDITING FOR THE HEALTHCARE DOCUMENTATION

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